

# Transcript Order Form

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E-mail form to admin@cjareporting.com

Assistant/Secretary's Name \_\_\_\_\_

Attorney's Name \_\_\_\_\_

Firm Name \_\_\_\_\_

Attorney's Phone \_\_\_\_\_

Date Taken \_\_\_\_\_ Time \_\_\_\_\_ AM PM

Type: DEPOSITION VIDEO DEPOSITION HEARING TRIAL EUO IME MEETING

Case Style \_\_\_\_\_

Deponent/Witness/Judge \_\_\_\_\_

If for any reason you wish to cancel the order for the transcript as mentioned above, you must notify Cindy Jennings & Associates, Inc., to stop production of said transcript. If you cancel an order and the court reporter has begun or completed the transcription, you will be charged for the portion of the transcript that has already been completed.

Our standard completion time frame is 10 business days from the date this signed order form is received.

0 & 1 Copy Condensed Copy ASCII(E-mail address \_\_\_\_\_) E-tran PDF

Standard Delivery or Requested Date of Delivery \_\_\_\_\_

Printed Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Terms: Payable upon receipt. In the event of nonpayment of this transcript order, we agree to pay a reasonable attorney fee, and if suit is filed, we agree that the venue is Duval County, Florida.

## Cindy Jennings & Associates, Inc. Office Use Only

Reporter's Name \_\_\_\_\_ Estimated Pages \_\_\_\_\_

Notified Date \_\_\_\_\_